

## 保 密 承 诺

遵守有关保密规定，维护受审核（含检查/审查/核查/审定，下同）方的合法权益，确保认证的公正性，本机构承诺：

### 1 保密范围：

1.1 遵守国家法律、法规要求的保密范围；

1.2 认证/审定/核查活动中所知悉的国家秘密、商业秘密和技术秘密；

1.3 受审核方的保密信息（如：经营、管理、技术），包括从受审核方以外其他来源（如：投诉者、监管机构、森林认证项目中的同行专家）获得的关于受审方的保密信息；受审核方已公开、或与受审核方商定公开的文件和信息以及法律要求等除外。

1.4 已签订认证/审定/核查合同的有关信息和通过认证/审定/核查前的进度动态；

1.5 认证审核/审定/核查过程的文件、资料、记录。

2 本机构的管理人员、市场开发和客户服务人员、审核员、技术专家及聘请的同行专家（如：森林认证项目）等均遵守保密承诺：未经受审核方书面同意不向第三方泄露有关信息。

3 应法律方面、国家认证认可监督管理部门、认可机构、中国认证认可协会、国家有关政府部门的要求需提供的与认证/审定/核查有关的信息和/或与认证有关的资料时，除非法律禁止，否则本机构按规定告知相关客户。

4 受审核方有权提出必要的保密、禁入区等方面要求，并要求进入受审核方场所的审核组及相关人员执行保密承诺。

新世纪检验认证有限责任公司

法人代表：陶然亭

总经理：鞠洪芳

# Confidentiality Promise

To comply with related confidentiality specifications, maintain lawful rights and interests of auditee (including inspected/verified/validated, the same below) , and ensure impartiality of certification, we hereby promise:

## 1 Confidentiality scope

1.1 Abide by the confidential scopes required by state laws and regulations;

1.2 The state secret, trade secret and technology secret involved by the audit/validation/verification activities;

1.3 Auditee's confidential information (e.g. information involved in operation, management and technology) includes confidential information obtained from other sources (e.g. the complainant, supervision administration, peer experts) other than the auditee, unless the above information has been made public by the auditee, or has been agreed with the auditee to be made public, or is required by the law, etc.

1.4 Information about signed certification/validation/verification contracts, and schedule status before certified;

1.5 Documents, files and records about certification/validation/verification audit process;

2 Our management, market development and customer service personnel, auditors and technical experts, peer experts (such as those of Forest Certification Project) shall comply with the confidentiality promise: not to disclose related information to third party unless getting the written approval from auditee/ certified client.

3 The confidential information doesn't include: information and audit materials related to certification/validation/verification which are required by laws, CCAA, CNCA and other certification bodies and government departments.

4 Auditees have the right to ask for necessary confidentiality, denied areas and so on, and ask audit team and relative personnel who enter into the auditee's sites to make confidentiality promises.

**BCC Inc.**

**Legal Representative: Tao Ranting**

**General Manager: Ju Hongfang**